

MINUTES

CASS RURAL WATER USERS DISTRICT

December 21, 2023

The Cass Rural Water Users District Board of Directors met on Thursday, December 21, 2023, at 6:00 p.m. at Cass Rural Water Users Office in Kindred, North Dakota. The following Directors were present:

Alan Idso	Toby McPherson	Brad Koetz
Barry Bowman	Todd Ellison	
Jon Zuther	Jeff Dahl	

The following Directors participated by phone:

Mark Johnson

The following Director were absent:

Keith Finger

Also present was Manager Jerry Blomeke, Assistant Manager Brent Brinkman and Kellen Grubb of AE2S.

The minutes of the November 16, 2023 regular meeting were approved as presented.

Manager Blomeke presented the summary of cash and investments for October 2023.

Director McPherson moved and Director Ellison seconded a motion to approve the consent agenda. Motion Carried.

A. DEVELOPER AGREEMENT – PINE COVE AT CUB CREEK

Director Koetz moved and Director Dahl seconded a motion to approve the Developer Agreement with Cub Creek Development, LLC. Motion Carried.

B. WORK AUTHORIZATION #3

Director Ellison moved and Director Idso seconded a motion to approve Work Authorization #3 to the CMAR Contract in the amount of \$56,500.00. Motion Carried.

C. PAY CERTIFICATE #6 – NDSP ERF – PKG CONTRACTING

Director Dahl moved and Director Koetz seconded a motion to approve Pay Certificate #6 from PKG Contracting in the amount of \$873,620.78. Motion Carried.

D. PAY CERTIFICATE #4 – RESERVOIR B EXPANSION – SWANBERG CONSTRUCTION

Director Koetz moved and Director Ellison seconded a motion to approve Pay Certificate #4 to Swanberg Construction in the amount of \$41,300.00. Motion Carried.

E. PAY CERTIFICATE #6 – DA RURAL IMPROVEMENTS – ABBOTT ARNE SCHWINDT

Director McPherson moved and Director Idso seconded a motion to approve Pay Certificate #6 from Abbott Arne Schwindt in the amount of \$98,065.76. Motion Carried.

F. CHANGE ORDER #1 – REILE’S ACRES BOOSTER STATION

Director Koetz moved and Director Dahl seconded a motion to approve Change Order #1 for the Reile’s Acres Booster Station for an increase of \$252.00. Motion Carried.

G. PAY CERTIFICATE #2 – REILE’S ACRES BOOSTER STATION

Director Ellison moved and Director Idso seconded a motion to approve Pay Certificate #2 to EFI Solutions in the amount of \$282,576.25. Motion Carried.

H. PAY CERTIFICATE #11 – 2022 SYSTEM IMPROVEMENTS –
ELLINGSON DRAINAGE

Director Dahl moved and Director McPherson seconded a motion to approve Pay Certificate #11 from Ellingson Drainage in the amount of \$93,715.98. Motion Carried.

I. CHANGE ORDER #5 – NDSP PIPELINE – ABBOTT ARNE
SCHWINDT

Director Idso moved and Director Ellison seconded a motion to approve Change Order #5 for NDSP Pipeline Project for an increase of \$211,460.00. Motion Carried.

J. TASK ORDER AMENDMENTS – AE2S

Director Dahl moved and Director McPherson seconded a motion to approve the amendments to Task Orders 10, 11 and 17. Motion Carried.

K. DALE LINCOLN

No Board activity.

L. COST SHARE AGREEMENT – RESERVOIR D PIPELINE

Director Koetz moved and Director McPherson seconded a motion to approve the Cost-Share Agreement for Reservoir D. Motion Carried.

M. EMPLOYEE WAGES & BENEFITS

Director McPherson moved and Director Ellison seconded a motion to adjust Employee Contribution for Family Medical Coverage from \$327.03 to \$346.73, approval of employee pay scales and approval of On Call Rates. Motion Carried.

N. STAFF YEAR-END BONUSES

Director Ellison moved and Director Dahl seconded a motion to approve payment of staff year-end bonuses in the amount of \$26,500.00. Motion Carried.

O. 2024 BUDGET

Director Johnson moved and Director McPherson seconded a motion to approve the 2024 Budget as presented. Motion Carried.

Manager Blomeke reported on the District's operations for the month of November 2023.

The next regular Meeting was set for Thursday, January 25, 2024 at 6:00 p.m. in Kindred, North Dakota.

There being no further business brought to the Board, the meeting was adjourned.

Barry Bowman, Secretary