MINUTES

CASS RURAL WATER USERS DISTRICT

December 19, 2024

The Cass Rural Water Users District Board of Directors met on Thursday, December 19, 2024, at 6:00 p.m. at Cass Rural Water Users Office in Kindred, North Dakota. The following Directors were present:

Keith Finger Alan Idso

Mark Johnson Jon Zuther

The following Director participated by phone:

Brad Koetz Todd Ellison Barry Bowman Jeff Dahl

The following Director was absent:

Toby McPherson

Also present was Manager Brent Brinkman and CFO Scott Mann.

The minutes of the November 21, 2024 regular meeting were approved as presented.

Manager Brent Brinkman presented the summary of cash and investments for November 2024.

Director Johnson moved and Director Finger seconded a motion to approve the consent agenda. Motion Carried.

A. PAY CERTIFICATE NO. 18 – NDSP ERF – PKG CONTRACTING

Director Finger moved and Director Idso seconded a motion to approve Pay Certificate No. 18 NDSP ERF from PKG Contracting in the amount of \$43,195.39. Motion Carried.

B. CHANGE ORDER NO. 2 – CRWD RESERVOIR D SUPPLY PIPELINE – DAKOTA UNDERGROUND COMPANY

Director Koetz moved and Director Ellison seconded a motion to approve Change Order No. 2 CRWD Reservoir D Supply Pipeline for an increase of \$25,890.0 to Contract No. 1. Motion Carried.

C. PAY CERTIFICATE NO. 6 – CRWD RESERVOIR D SUPPLY PIPELINE – DAKOTA UNDERGROUND COMPANY

Director Johnson moved and Director Finger seconded a motion to approve Pay Certificate No. 6 Reservoir D Supply Pipeline from Dakota Underground Company in the amount of \$749,156.50. Motion Carried.

D. PAY CERTIFICATE NO. 3 – CRWD NDSP RETURN METER VAULT (FINAL PAY APPLICATION) – CC STEEL, LLC

Director Idso moved and Director Dahl seconded a motion to approve Pay Certificate No. 3 CRWD NDSP Return Meter Vault to CC Steel, LLC in the amount of \$76,439.18. Motion Carried.

E. SECOND AMENDMENT TO AGREEMENT AND RELEASE WITH THE CITY OF FARGO

Director Ellison moved and Director Koetz seconded a motion to approve the Second Amendment to Agreement and Release with the City of Fargo. Motion Carried.

F. 2025 OFFICIAL NEWSPAPER

Director Idso moved and Director Finger seconded a motion to designate the Cass County Reporter as the Official Newspaper for 2025. Motion Carried.

G. 2025 ANNUAL AGENDA

Director Idso moved and Director Finger seconded a motion to approve the Annual Agenda as presented. Motion Carried.

H. EMPLOYEE WAGES & BENEFITS

Director Idso moved and Director Dahl seconded a motion to adjust Employee Contribution for Family Medical Coverage from \$346.73 to \$400.85, approval of employee pay scales and approval of On Call Rates. Motion Carried.

I. 2025 ANNUAL BUDGET

Director Idso moved and Director Finger seconded a motion to approve the 2025 Budget as presented. Motion Carried.

J. STAFF YEAR-END BONUSES

Director Finger moved and Director Johnson seconded a motion to pay bonuses to district employees per the schedule presented. Motion Carried. Manager Brinkman reported on the District's operations for the month of November 2024.

The next regular Meeting was set for Thursday, January 30, 2025 at 6:00 p.m. in Kindred, North Dakota.

There being no further business b	prought to the Board, the meeting was adjourned.
-	Barry Bowman, Secretary