

## MINUTES

### CASS RURAL WATER USERS DISTRICT

June 27, 2024

The Cass Rural Water Users District Board of Directors met on Thursday, June 27, 2024, at 6:00 p.m. at Cass Rural Water Users Office in Kindred, North Dakota. The following Directors were present:

Keith Finger	Toby McPherson	Alan Idso
Barry Bowman	Mark Johnson	
Jon Zuther	Jeff Dahl	

The following Directors participated by phone:

Brad Koetz

The following Director was absent:

Todd Ellison

Also present was Assistant Manager Brent Brinkman, Kellen Grubb of AE2S and Sean Fredricks of Ohnstad Twichell via Teams.

The minutes of the May 7, 2024 special meeting were approved as presented.

The minutes of the May 23, 2024 regular meeting were approved as presented.

Assistant Manager Brinkman presented the summary of cash and investments for May 2024.

Director Finger moved and Director McPherson seconded a motion to approve the consent agenda. Motion Carried.

#### A. PAY CERTIFICATE #12 – NDSP ERF – PKG CONTRACTING

Director Johnson moved and Director Finger seconded a motion to approve Pay Certificate #12 NDSP ERF from PKG Contracting in the amount of \$3,018,230.52. Motion Carried.

#### B. PAY CERTIFICATE #1 – NDSP RETURN VAULT – CC STEEL, LLC

Director McPherson moved and Director Johnson seconded a motion to approve Pay Certificate #1 NDSP Return Vault from CC Steel, LLC in the amount of \$484,575.00. Motion Carried.

C. PAY CERTIFICATE #2 – NDSP RETURN VAULT – CC STEEL, LLC

Director Koetz moved and Director Finger seconded a motion to approve Pay Certificate #2 NDSP Return Vault from CC Steel, LLC in the amount of \$139,400.00. Motion Carried.

D. CHANGE ORDER #1 – NDSP RETURN VAULT – CC STEEL, LLC

Director Finger moved and Director McPherson seconded a motion to approve Change Order #1 NDSP Return Vault from CC Steel, LLC for a decrease of \$3,500.00 to contract #1. Motion Carried.

E. PAY CERTIFICATE #1 – RESERVOIR D SUPPLY PIPELINE – DAKOTA UNDERGROUND COMPANY

Director Dahl moved and Director McPherson seconded a motion to approve Pay Certificate #1 Reservoir D Supply Pipeline from Dakota Underground Company in the amount of \$596,317.50. Motion Carried.

F. DEVELOPER AGREEMENT – SELKIRK PLACE SECOND ADDITION

Director Dahl moved and Director Idso seconded a motion to approve the Developer Agreement for Selkirk Place Second Addition. Motion Carried.

G. DEVELOPER AGREEMENT – SUNSET VALLEY ADDITION

Director Koetz moved and Director Finger seconded a motion to approve the Developer Agreement for Sunset Valley Addition. Motion Carried.

H. TASK ORDER #24 – AE2S ENGINEERING – CRWD OFFICE BUILDING CIVIL ENGINEERING SERVICES

Director Dahl moved and Director McPherson seconded a motion to approve Task Order #24 with AE2S for CRWD New Office Building Civil Engineering Services in the amount of \$16,700.00. Motion Carried.

Assistant Manager Brinkman reported on the District's operations for the month of May 2024.

The next regular Meeting was set for Thursday, July 25, 2024 at 6:00 p.m. in Kindred, North Dakota.

There being no further business brought to the Board, the meeting was adjourned.

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Barry Bowman, Secretary