

## MINUTES

### CASS RURAL WATER USERS DISTRICT

March 28, 2024

The Cass Rural Water Users District Board of Directors met on Thursday, March 28, 2024, at 6:00 p.m. at Cass Rural Water Users Office in Kindred, North Dakota.

The following Directors were present:

Keith Finger	Toby McPherson	Brad Koetz
Barry Bowman	Mark Johnson	Todd Ellison
Jon Zuther	Jeff Dahl	Alan Idso

Also present was Manager Jerry Blomeke, Assistant Manager Brent Brinkman Scott Mann of Cass Rural Water, and Derek Flanagan of Eide Bailly.

#### A. 2023 AUDIT REPORT – EIDE BAILLY

Director Dahl moved and Director Johnson seconded a motion to accept the 2023 Audit Report from Eide Bailly. Motion Carried.

The minutes of the February 22, 2024 regular meeting were approved as presented.

Manager Blomeke presented the summary of cash and investments for February 2024.

Director Ellison moved and Director McPherson seconded a motion to approve the consent agenda. Motion Carried.

#### B. PAY CERTIFICATE # 9 – NDSP ERF – PKG CONTRACTING

Director Koetz moved and Director Finger seconded a motion to approve Pay Certificate #9 – NDSP ERF from PKG Contracting in the amount of \$1,081,258.03. Motion Carried.

C. PAY CERTIFICATE #9 – NDSP PIPELINE – ABBOTT ARNE SCHWINDT

Director Finger moved and Director McPherson seconded a motion to approve Pay Certificate #9 – NDSP Pipeline from Abbott Arne Schwindt in the amount of \$128,121.59. Motion Carried.

D. CHANGE ORDER #7 – DA RURAL IMPROVEMENT

Director Ellison moved and Director Johnson seconded a motion to approve Change Order #7 for a deduct of \$19,812.84. Motion Carried.

E. PAY CERTIFICATE #8 – DA RURAL IMPROVEMENTS – ABBOTT ARNE SCHWINDT

Director Dahl moved and Director Finger seconded a motion to approve Pay Certificate #8 – DA Rural Improvements from Abbott Arne Schwindt in the amount of \$15,110.65. Motion Carried.

F. DEVELOPER AGREEMENT – BIG TIMBER ACRES

Director Johnson moved and Director McPherson seconded a motion to approve the Developer Agreement for Big Timber Acres as presented. Motion Carried.

G. AMENDMENT TO LICENSE AGREEMENT – NDSP

Director Idso moved and Director Finger seconded a motion to approve the Amendment to License Agreement with NDSP as presented. Motion Carried.

H. COLD STORAGE BUILDING

Director Dahl moved and Director Koetz seconded a motion to approve the quote from Jason Brenna Construction/Stenerson Lumber for \$149,422.06 Motion Carried.

## I. ARCHITECTURAL SERVICES FOR OFFICE BUILDING

Director McPherson moved and Director Idso seconded a motion to accept the Architectural Proposal for EAPC as presented. Motion Carried.

## J. AGREEMENT FOR BILLING IN THE RADIO SECOND ADDITION

Director Ellison moved and Director Koetz seconded a motion to approve the Agreement for Water Usage billing for the Radio 2<sup>nd</sup> Addition. Motion Carried.

Manager Blomeke reported on the District's operations for the month of February 2024.

The next regular Meeting was set for Thursday, April 25, 2024 at 6:00 p.m. in Kindred, North Dakota.

There being no further business brought to the Board, the meeting was adjourned.

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Barry Bowman, Secretary